UNDP Sierra Leone AWP Clearance Checklist



Empowered Lives Resilient Nations

Clust	er Name	Governance						
Project	t ID	96027	Title:	Promoting Transparency in Sierra	Leone	's Jud	liciary	,
A. Form	nat and Gene	eral Issues:	_					
01	Submitted	AW/D has been prop-	anad in Ct.	and and December 11 December 12	1 22	I Not	1 1	
02	Project Tit	le Atlas Award & Dre	areu III Sta	andard Prescribed Format are correctly mentioned/quoted	Yes	X	No	
03	AWP Plant	ning Workshop/cons	ultation	and usted	Yes	A	No	
04		arterly Project Boar			Yes	N N	No	
		the Project Board m			Yes	N.	No	
06	AWP discu	ssed and agreed wit	the Imp	ementing Partner	Yes	1	No	
07	AWP endo	rsed/agreed by the E	roject Bo	ard/Steering Committee, if applicable	Yes	X	No	
08	Annual HR	and Procurement Pl	ans devel	oped and attached with the AWP	Yes	4	No No	- st per
09	Multiyear I	Resource/Budget Ma	trix attac	hed with the AWP	Yes	H	No No	and and
10	Designation	n of signatory for FA	CE form h	as been made – if a NIM project	Yes	+片	No	R S
		3		as seen made in a 14114 project	165		I NO I	DAY
. Resul	lts Related I	ssues:						AON GOVERN
01	The AWP r	eflects overall priori	ties (Natio	onal IIN and IINDP)	Yes	V	No	D) P/V
	Outputs an	d activities are align	ed to the	UNDAF, CPD and project document	Yes	X		H
03	A one page	summary of intende	d/achiev	able results is attached	Yes	P	No No	7
04	M&E plan a	ttached and adequa	tely budge	eted in the AWP	Yes	H	No	\
05	Lessons lea	rned have been inco	rporated	in the AWP, as per the last APR minutes	Yes	4	No	
06	Baseline, T	arget and Deliverabl	es have be	een mentioned properly	Yes	♦	No	님
07	Articulation	n of results of the AV	VP has fol	lowed the SMART and RBM guidelines	Yes	1	No	님
01	rces Relate Total propo	osed budget for the A	WP does	not exceed approved total project budget.	Yes	A	No	
02	The AWP b	udget is within the s	cope of th	e funds availability/commitment.	Yes	X	No	
03	CS Agreeme	ent available for the	Proposed	Non-Core Resources.	Yes	X	No	
04	Appropriat	e provisions for GMS	have bee	n made at the Atlas Activity level.	Yes	X	No	
05	Atlas Codes	(Donor, Account, Fu	ınd etc.) a	re consistently/properly used	Yes	K	No	
06	The summa	ry page reflects the	resources		Yes	X	No	
07	Provision o	resources has been	made for	each of the planned activities/actions	Yes	W	No	
08	The Budget	comply with the spi	rit of Resi	ults Based Budgeting (RBB)	Yes	X	No	
Rema	rks/Comme	nts/Justification for	Returning	to Cluster:				
La	o List	Checklist prepared by S. Acel Locul ager/CTA/Project fice	Date:	AWP and Checklist Reviewed and Cleared by Team Leader/Deputy Team Leader Date:	PMSI	F	oval by:	건 얼

Annual Work Plan (AWP) for 2017: Version A

Atlas Project ID: 00096027

in in the state of	CPAP Outcome:	Strategic Plan):	Applicable Key Result Area (from 2014-17	Project/Programme Title:
The purpose of the state districtions and constructional podies are able to provide effective justice and security services in an accountable manner at national	CPAP Outcome: Justice and security sector delivery systems improved in compliance with international human rights standards	Strategic Plan): Countries have strengthened institutions to progressively deliver universal access to basic services	UNDAH Outcome: Pillar 7, B. Justice and security sector delivery systems improved in compliance with international human rights standards Area (from 2014-17)	Promoting Transparency in Sierra Leone's Judiciary

00,000			ith selected Police	nplemented w	2.1. Activity Result: Training modules developed and implemented with selected Police	<u>िर्जाना दः sentencing and ban guidennes</u>
20 100				1.0%		
2400	75100 Facilities & Administration			×	Cimo (oza or rotar yearly anaget)	
1000	72500 Electronic Media			-	GMS /8% of total words buildings	DESCRIPTION OF THE PROPERTY OF
2000	74200 Printing			_		natiual developed
27000	75700 Training, Workshops			>	Guidelines by the mandated judicial authorities	
	/4200 Printing	State - INL	_1::	. 18	Action 1.2.3: Support to ensuring the adoption of the	
	75700 Training, Workshops)	UNDP, Judiciary		on draft guidelines	ent of sentencing policy and
	74200 Printing	7	30 ss		Action 1.2.2: Support to holding Consultation meetings	
	71300 National Consultant		20055		leadership of the Judiciary including general guidelines	ñ
	71200 International Consultant	<u></u>			Sensitive Bail and Sentencing Guidelines under the	23
		Law Officers	ith the Judiciary, I	parmership w	Action 1.2.1. Support to the development of Condo.	, Police
2300	75100 Facilities & Administration	-		×	12 Activity Possiff Sentencing and discountry	Terget:
	74200 Printing				GMS (8% of total yearly hurboet)	
28750	72500 Electronic Media	m	UNDP, Judiciary		Ball Policy and Guidelines through briefings to media	
	75700 Training, Workshops	US Dep.		×	establishment progress and the draft Sentencine and	
	75700 Training, Workshops			- 60	Action 1 1 7: Support to ensuring outpook at the 140	
	74200 Printing				Section Country Survey Country	
	71200 International Consultant				and adopt sentencing and Ball policies	_
	74200 Printing		182		Action 1 1 6. Support to the 140 to Special	
	71300 National Consultant				practices	nd agreed by
	71400 Service Contract (Partly)		<u> </u>		precedents politifies and bast (as well as amorphis)	Sentencing Policy enhanced
					General institutional and public awareness of Artico 1.1.5. Exped to describe	- General institutional and public awareness of
	and the second second				women's groups) initiated to inform development of	adopted
	75700 Training Workshops	•••			including practitioners and court users (reaching out to	Gender Sensitive Sentencian and Test Training
		State - INL			and meetings with key stakeholders in the justice sector,	- Assessment completed with sex
		US Dep.			Action 1.1.4: Support to holding national consultations	sentencing and bail reforms is enhanced
	4		CINDE, Judicially		engagement) to a country that has recently successfully	WG knowledge of the process of developing
	75709 Learning-training of Counterpart	2			Action 1. 1.3: Exposure visit (preferably South/South	- WG established (M/F)
	74200 Printing					Indicators:
	75700 Training, Workshops				Annual Prince Con June Control	-
	71300 National Consultant				sentencing and hall practices	
	71200 International Consultant				notional expect to analysis with int. consultant and	- No authorise in place
					Action	No sentencina policy in place
	COCC Henning, PROINCIPS				& responsibilities	- No assessment been undertaken of current
	75700 Training Workshopp				development of ToRs including on mandate, membership	 No working group(WG) in place
	74200 Printing			1	Action 1.1.1: Support to the establishment of the WG and	Baseline:
			•••	ng and ball	policies are adopted	judicial authorities
				ail and		quidelines are adopted by the mandated
Amount (USD)	Budget Description	Source		Q1 Q2 Q3 Q4	1000	fargets
	Planned Budget		Responsible	пинепапи	Planned Activities	And baseline, associated indicators and annual
						Expected Outputs



Action 2.1.1: Development of training curricula including	4				71200 International Consultant	26,056
SOPs and guidance notes =>	×		UNDP, Judiciary	US Dep.	75700 Training, Workshops	
Action 2.1.2: Training programme for judges, Magistrates, registrary, police 1 oD and defense	×		UNDP, Judiciary		75700 Training, Workshops	90,000
Action 2.1.3. Training and informational programmes targeting civil society and community leaders	×		UNDP, Judiciary	US Dep. State - INL	71200 International Consultant 75700 Training, Workshops	39,626 16,151
Action 2.1.4. Support to expert to provide training including curricula development, mentoring and oversight	×		UNDP, Judiciary	US Dep.	71200 International Consultant 75700 Training, Workshops	20,000 25,000
Activity 2.1.5. Support to printing and distribution of guidelines (as well as explanatory docs) nationally	×		NDP, Judiciary	US Dep. State - INL	74200 Printing	20,000
GMS (8% of total yearly budget)	× ×		UNDP	US Dep. State - INL	75100 Facilities & Administration	20884
2.2 Activity Result: A case management system is set Action 2.2.1. Needs assessment finalised together with	up and	imple	nented in Judiciary I	HQ and	75700 Training, Workshops	
development partners and respective commitment and support clarified			CINC		75700 Halling, Wolkerlope	
Action 2.2.2. Hiring of a national CMS and IT consultant expert to set-up the CMS	×		UNDP		71200 International Consultant 71300 National Consultant	25,930
Action 2.2.3. Training by national expert of key judicial staff to operate and apply CMS	×		UNDP, Judiciary		75700 Training, Workshops	50,000
Action 2.2.4. Equipment in place in selected Courts	×		UNDP		72800 IT Equipment	86,975
Action 2.2.5 Final report developed by the CMS and IT col GMS (8% of total yearly budget)	'sultant				71200 International Consultant 75100 Facilities & Administration	6,000
2.3. Activity Result: Citizens are aware of the introduct	ion of s	entenc	ing guidelines		THE PROPERTY OF THE PROPERTY O	10,012
Action 2.3.1. Development of informational materials	×				72100 Contractual Serv Co.	30,089
Action 2.3.2. WG will actively communicate news on the policy and guidelines on radio as well as to the other INL project partners GMS (8% of total yearly budget)	^		UNDP, Judiciary		74200 Printing 75100 Facilities & Administration	80,200
4	l F				The state of the s	573,247
Bosons (Colorina)						636,697
Personnel (Salaries)	×		UNDP		61300 Staff Costs 71400 Service Contract Staff	88,269 8,000
Common Premises	×		UNDP		73100 Common Premises	8,500
Programme oversight and management/operational support (4.6%)	×		UNDP		61200 Salaries General Service Staff 71400 Service Contract Staff	8,080
Communication, Media and Visibility	×		UNDP		74598 Direct Project Costs	2,000
Monitoring & Evaluation - 3rd Party Monitoring	×		UNDP		71600 Travel	5,000
Project Team Field Visit	+	F	UNDP		72100 Contractual Serv Co.(M&E)	2,000
and an arrange for the second	-				COLOG Facilities & Adilillishandi	140.207
ilte Management Cuideling (BMC) of INDE						776,904
manage available resources and achieve set results.	9	į		- 10	or managed and cooperation of the project of the pr	management to
					UNDP Country Director	2/20/2
	Action 2.1.2: Training programme for judges, Action 2.1.2: Training programme for judges, Action 2.1.3: Training programme for judges, Action 2.1.4: Support to expert to provide training including curricula development, mentoring and oversight on introduction of new systems. Activity 2.1.5. Support to printing and distribution of guidelines (as well as explanatory docs) nationally GMS (8% of total yearly budget) 2.2 Activity Result: A case management system is set- Action 2.2.1. Hiring of a national CMS and IT consultant development partners and respective commitment and support claffled Action 2.2.3: Training by national expert of key judicial staff to operate and apply CMS Action 2.2.3: Training by national expert of key judicial staff to operate and apply CMS Action 2.2.5: Final report developed by the CMS and IT col GMS (8% of total yearly budget) 2.3. Activity Result: Citizens are aware of the introduct Action 2.3.1. Development of informational materials Action 2.3.2: WG will actively communicate news on the policy and guidelines on radio as well as to the other INL project partners Personnel (Salaries) Common Premises Programme oversight and management/operational support (4.6%) Common Premises Project Team Field Visit GMS (8% of total yearly budget) Communication, Media and Visibility Monitoring & Evaluation - 3rd Party Monitoring GMS (8% of total yearly budget) GMS (8% of total yearly budget)	Action 2.1.1: Development of training curricula including SOPs and guidance notes => Action 2.1.2: Training programme for judges, Magistrates, registrars, police, LoD and defense Action 2.1.3: Training and informational programmes targeting civil society and community leaders Action 2.1.4. Support to expert to provide training including curricula development, mentoring and oversight on introduction of new systems - Activity 2.1.5. Support to printing and distribution of Activity Result: A case management system is set-up and Activity 2.1.5. Support a national respective commitment and support clarified 2.2 Activity Result: A case management system is set-up and Activity 2.1.5. Support a national CMS and IT consultant expert to set-up the CMS action 2.2.3. Training by national expert of key judicial staff to operate and apply CMS action 2.2.3. Training by national expert of key judicial staff to operate and apply CMS action 2.2.5. Final report developed by the CMS and IT consultant staff to operate and apply CMS. Action 2.2.1. Equipment in place in selected Courts Action 2.2.5. Final report developed by the CMS and IT consultant staff to operate and apply CMS. Action 2.2.3. VGG will actively communicate news on the x x policy and guidelines on radio as well as to the other INL project partners. GMS (8% of total yearly budget) Personnel (Salaries) Communication, Media and Visibility X X X X X X X X X X X X X X X X X X X	Action 2.1.1: Development of training curricula including SOPs and guidance notes => **X	Action 2.1.7: Development of training curricula including SOPs and guidance notes => SOPs and guidance notes => SOPs and guidance notes => Action 2.1.2: Training programme for judges, Magistrates, registrars, police, LoD and defense Action 2.1.3: Training programmes for judges, Magistrates, registrars, police, LoD and defense (Action 2.1.3: Training programmes or introduction of new systems - including curricula development, mentoring and oversight including curricular development in mentoring and oversight (action 2.2.1: Needs assessment finalised together with development set support to printing and distribution of controduction of new systems - including curricular yearly budget) GMS (8% of total yearly budget) SOPS of total yearly budget) SOPS of total yearly budget in selected Courts visiting to set-up and implemented in Judiciary support to set-up the CMS and IT consultant visiting to set-up the CMS visiting to the other I/ILL visiting to visiting the visiting to the other I/ILL visiting to visiting the visiting to the other I/ILL visiting to visiting the visiting to the other I/ILL visiting to visiting the visiting to the other I/ILL visiting to visiting the visiting to the other I/ILL visiting to visiting the visiting to the other I/ILL visiting to the visiting to the other I/ILL visiting to visiting the visiting to the other I/ILL visiting to visiting the visiting to the visiting to visiting the visiting to the	Action 2.1.1. Development of training curricula including SOPs and guidance notes => SOPs and guidance notes => SATE - INL. Action 2.1.2. Training programme for judges. Magastrates, registrars, police, Lob and defense Action 2.1.3. Training programme for judges. Magastrates, registrars, police, Lob and defense Action 2.1.3. Training and informational programmess I will be provided training activities and including curricula development. Mentoring and oversight on introduction of the systems. Action 2.1.4. Support to provide training undoversight on introduction of the systems. Action 2.1.4. Support to provide training and distintution of guidelines (as well as explanatory docs) nationally. Action 2.1.4. Support to provide training and distintution of guidelines (as vell as explanatory docs) nationally. Action 2.1.4. Support to provide training and development particular training and distintution of guidelines (as vell as explanatory docs) nationally. GNS (9% of total yearly budget) State - INL. GNS (9% of total yearly budget) State - INL. GNS (9% of total yearly budget) State - INL GNS (9% of total yearly budget) Stat	7 a. 1. 1 Tenening programmed of training curricula including x x y UNDP, Judiciary y US Dep. 17200 Training Workshops. 7 a. 1. 2 Training programmes for judges. 7 a. 1. 2 Training programmes for judges. 7 a. 1. 3 Training programmes for judges. 7 a. 1. 3 Training programmes for judges. 7 a. 1. 4 Support to separate for judges. 7 a. 2. 1. Support to separate for jud

National Counterpart Signature and Date

UNDP Country Director, Signature & Date

7/20/PO